



NOTICE

CANARA BANK HEAD OFFICE INVITES APPLICATIONS FROM REPUTED COURIER AGENCIES FOR EMPANELMENT .

FOR DETAILS LOG ON TO OUR WEBSITE:

WWW.CANARABANK.COM

ASSISTANT GENERAL MANAGER

RECORDS & TAPPAL SECTION,
GENERAL ADMINISTRATION WING,
HEAD OFFICE, 112, J C Road,
BENGALURU- 560 002
TEL: 080 - 22116010 / 080- 2221581-209
E Mail:horandt@canbank.com

RECORDS & TAPPAL SECTION,G.A. WING,H.O.,BENGALURU - 560 002.

E-MAIL: horandt@canbank.com PHONE:080-22116010 & 080 - 22221581 Ext. 209

NOTICE

NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF GENERAL COURIER AGENCIES FOR THE HEAD OFFICE FOR 2020-21

CANARA BANK:Records & Tappal Section,General Administration Wing,Head Office, 112, J C Road,Bengaluru-560 002, proposes to empanel reputed and leading Courier Agencies for Head Office for 2020-21.

Applications are invited from the interested courier agencies, who fulfill the eligibility criteria, laid down below, for empanelment:

- (1) The Courier Agency should have minimum of 5 years' experience as on **31.03.2020**, having an Office in BENGALURU, having Service Network in major cities & State Capitals in any one or more Regions such as **North India,North Eastern India,Eastern India,Western and Central India,Southern India and Bengaluru Local** and should have provided satisfactory service in the respective Region to any of the Scheduled Banks/Financial institutions/ Government Departments having all India network etc., during the last 3 years as on **31.03.2020** and should have the facility of Web-tracking of the Courier/Consignments
- (2) Those Agencies only have to apply whose annual turnover under Courier charges is at least **Rs.30.00 lakh** during the previous Financial Year i. e., **2019-20**.

Applicants are requested to submit their application along with company/Firm profile, client-list and network details. Audited Financial Statements for the year 2019-20 along with Auditor's Certificate have to be submitted along with the application. Application format and Offer /Tender Document can be either collected from our Office or downloaded from this website.

Applications should be submitted along with an EMD of **Rs. 1,000.00** (Rupees One thousand only) by way of Demand Draft,drawn in favour of CANARA BANK,PAYABLE AT BENGALURU, which will be adjusted for Security Deposit in case of successful bidders and will be returned to the unsuccessful Bidders.

The Bank may also call for opinion from the applicant's Clients / Banks and consider only those applications in respect of whom satisfactory report/s are received.

The Courier Agencies presently on the panel of the Bank are also required to apply afresh along with the above details.

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Applications should be submitted to the following address.

**The Assistant General Manager
Records & Tappal Section
General Administration Wing
CANARA BANK, HEAD OFFICE
112, J. C. Road, BENGALURU- 560 002.**

Last date for receipt of application at this Office is on or before -
05.10.2020 3.00 P M.

Canara Bank reserves the right to accept/reject any/or all the applications received in response to this advertisement without assigning any reason whatsoever.

Empanelment will not by itself confer any right of entrustment of service as the entrustment of mailing articles is subject to the requirement and as per the laid down procedure of the Bank only.

ASSISTANT GENERAL MANAGER

**APPLICATION FOR EMPANELMENT OF COURIER AGENCIES
AT CANARA BANK HEAD OFFICE BENGALURU**

- 1) NAME OF THE COURIER AGENCY :
- 2) CONSTITUTION :
- 3) NAMES OF PARTNERS/DIRECTORS:
- 4) DATE OF ESTABLISHMENT :
- 5) ANNUAL TURNOVER (2019-20) :
- 6) HEAD OFFICE
 - a) ADDRESS
 - b) BRANCH/CONTROLLING OFFICE
AT BENGALURU :
 - c) TELEPHONE NO.
 - d) CONTACT PERSON
- 7) NO. OF BRANCHES :
 - a) INDIA :
 - b) ABROAD :
- 8) NO. OF FRANCHISES :
- 9) DETAILS OF SERVICES :
 - a) DURATION OF DELIVERY :
 - b) TRACKING OF CONSIGNMENT :
 - c) ACK. FOR DELIVERY (P O D SLIP):
- 10) NAME OF THE BANKERS WITH ADDRESS :
- 11) NO. OF CONSIGNMENTS / MAIL
HANDLED 2019-20
(PICK-UP AND DELIVERIES)
- 12) RISK/INSURANCE COVERAGE
FOR CONSIGNMENT/MAIL :
- 13) PRESENTLY EMPANELLED WITH :

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14) PAN NO.

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15) GST REGISTRATION NO.:

PLACE:

Yours faithfully,

DATE:

COURIER AGENCY
(WITH SEAL)